

1. Each member association in good standing shall by December 1st of each year receive a disbursement to spend on allowable expenses, subject to the following conditions:
  - a) The membership fee for the current year is paid;
  - b) A report on the use of the previous year's grant is on file and approved by the CSDF board, including a financial statement, activities, participation numbers and overall impact in order to report successes to Mr. McLeese;
  - c) That the submitted report shows that at least one of the following criteria have been reached in some manner:
    - Funds supported initiatives that promoted debate:
      - In an innovative manner
      - In a new geographical area
      - Growth for the member association overall
2. Exceptions shall be made to the above clause (a) in the case of a newly formed/forming member associations and to clause (b) for the first year of implementation.
3. Since the intent is for Members to have \$1000.00 at the beginning of each year, the amount of disbursement will be equal to the amount spent in the previous year, up to \$1000.00.
4. Eligible expenses are:
  - Workshop hosting: location rentals, materials and honorariums
  - Promotion: printing & distributing brochure materials, etc., travel (mileage, gas, vehicle rental, meals, accommodations) and registration to events to promote debate
  - Resource development: multi-media (DVDs, web sites), handbooks, guides, translation, etc.
  - Software purchases and communication expenses
  - Development of unique debating events that promote debate
  - Bursary support for financially needy students to participate in CSDF debating programs, if it is clearly documented that they would be otherwise unable to participate
5. Ineligible expenses:
  - Travel and registration fees to local, regional, provincial, inter-provincial and international events, including the National Seminar (except where noted above)
  - Capital expenditures
  - Entertainment, receptions or hospitality expenses
  - Team Canada expenses of any description, including travel to try-outs
6. The McLeese Chair shall work with each member organization to assess the need for financial support for more costly initiatives. Upon approval of the CSDF board, further funds may be directed to the member organization for such projects.
7. This policy replaces both the previous application process and the Workshop Assistance Program.